

Mac OS X Step 1

Guidelines for Users of ACS Mac OS X Labs

Where to Find Mac OS X Labs

Popular locations include: Galbraith Hall CLICS, Center Hall room 315, Sungod Lounge, and AP&M B432. Other locations may be found on-line. See <http://acs.ucsd.edu/instructional>

Logging In and Out



Log in using your personal (UCSD e-mail) username and password. (Example: gstudent@ucsd.edu, enter only "gstudent" to login to Mac OS X)

IMPORTANT:

- Enter no more than the first eight (8) characters of your password.
- If you do not have your username or password, please refer to the back of this page.

Remember to Log Out!

Please remember to "Log Out" when you're done. Logging out will protect your files and your printing account money. Logout by clicking "Log Out..." in the Apple menu ("Apple" menu button is at the upper-left corner of your screen).



Using the Computer



Use **UCSD Macintosh**, at the upper-right, to find Application programs. Web browsers such as Internet Explorer and word processors such as Microsoft Word can be found in the Applications folder.



Save files in Home/Documents. You can save your work here (up to 50 Megabytes) and safely log out knowing that it will be there the next time you log in to a Mac OS X computer in any ACS lab. If you want to access your documents from your home computer, you may use one of the options mentioned below, but always keep a backup copy of your files.



The **Class Resources** folder on your desktop contains links to other ACS servers where you have additional storage space. This folder is updated as you add or drop classes and you may use the links to access class and personal files and directories. You may also access these files and directories using applications like SSH or FTP from home or off campus.

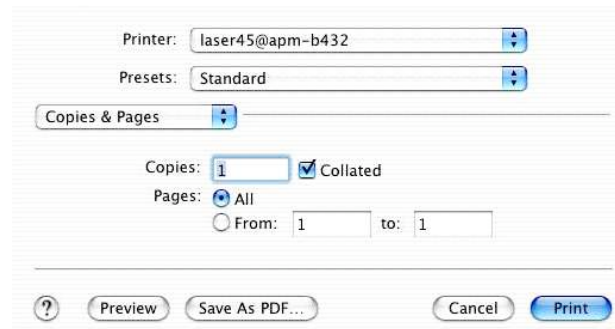


Use. **3.5 in. Floppies, SuperDisks, ZIP Disks, or CD-R's** to transfer files. Because floppy disks have a high failure rate, use them only for transferring files and not for long-term storage.



To use **ACS laser printers**, you must first setup a laser printing account. You can create the account or add money to it online at <http://acs.ucsd.edu/print>

Each ACS printer is labeled with its unique name. To print from most applications, select File, then Print. You must then select a printer in the "Print" window that matches the label on the actual printer:



Additional Printing Information

For information about checking printer queues, large format printing (cplot), your laser account balance, and other topics, please visit: <http://acs.ucsd.edu/print/>

If you do not have your account information

You can find everything you need by following the Quick Link to "Student Account Tools" from the ACS homepage:

<http://acs.ucsd.edu>

Some Macintosh OS 9 computers, which do not require a login are available for this purpose in several locations on campus:

- Geisel Library Tunnel (basement)
- S & E Library
- Applied Physics & Mathematics B432
- Warren Shuttle Stop

Student Account tools will help you:

- Look up your ACS account name
- Set a password for your account (You'll need your four-digit StudentLink PAC code)
- Register for an account using ACSREG if you do not already have one

If you reset your password and still have trouble logging on, contact ACS Account Services (see below) or speak with an ACS "Zebra" (see next column).

Getting Help

Online Help

Help is available via the ACS homepage:
<http://acs.ucsd.edu>

Human Help (Zebras)

Student consultants, known as "Zebras," are available to assist all UCSD students with logging on, printing and e-mail. They are easily identified by the black striped shirts they wear.



Zebras work many afternoons and evenings, answering general computing questions that are not directly related to classwork. See the signs posted in each lab for their hours and locations. For an on-line schedule of Zebra hours, please visit:

<http://acs.ucsd.edu/perspectives/zebras.php>

You may also contact Zebras via e-mail at:
zebras@ucsd.edu

Contacting Academic Computing Services



photo by Hendrik Luebben

ACS Account Services

Hours: Monday-Friday, 8:00am – 4:30pm
Office: Applied Physics & Mathematics Building 1313 (AP&M)
Phone: (858) 534-3227 or extension 43227 (on-campus)
E-mail: acs-consult@ucsd.edu

24-hour Trouble Report Line

(858) 534-3ACS or extension 43ACS (on-campus) Please call this number if you are having trouble with the equipment or you need supplies (e.g. printer paper). Please be sure to leave a message!